



Phone:
Email Address:

**4. Exhibition Plan**

**A) Exhibit Plan and Artist Biography**

\* Applicants may paste pictures and images provided that the uploaded data for the application form does not exceed 16 MB.

\* You may increase the number of pages up to 15 pages to suit your use.

(1) Concept of International Art Exhibition and positioning and significance of the Japanese artist

(2) Details of exhibit plan and description of artwork

(3) Artist biography (If there are multiple artists, please provide a biography for all of them.)

**B) Schedule**

\* A) Please provide the schedule for carrying out the exhibition plan.

**C) Desired Amount of Support and Budget Plan**

Desired amount of support

Expense Item	Amount (Currency Unit: )
Installation Costs	
Artwork Transportation Costs	
Recording, Photography and Catalog Production Expenses	
Travel Expenses	
Advertising and Promotional Expenses	
Other Expenditure	
Total Amount Applied For	

\* If you have a breakdown of each expense item, please fill in the Budget Breakdown template on the NCAR website.  
You may also use your own format.

Desired amount of advanced payment

Expense Item	Amount (Currency Unit: )
Installation Costs	
Artwork Transportation Costs	
Recording, Photography and Catalog Production Expenses	
Travel Expenses	

Advertising and Promotional Expenses	
Other Expenditure	
Total Desired Amount of Advanced Payment	

\* Please fill out only if you wish for payments to be made before the exhibition period.

\* Please submit an estimate that supports the above.

**D) Overview of Any Other Grants or Sponsorships Being Applied for and Status of Those Applications**

\* Please include this information in the above budget plan as well.

**E) Documents for Submissions (\*Required Documents)**

- This application form\*
- Most recent income and expenditure statement\*
- Budget breakdown
- Estimate (Only for applicants who wish for advanced payment)
- If there are any other supplementary materials that are needed to explain the Project, please write the file name(s) below and upload the file(s). (Each file may be up to 16 MB.)